

PARTNERS IN PROFESSIONAL GROWTH AWARD

PURPOSE

The Ohio Association for Healthcare Quality recognizes its role in supporting professional growth for members. In an effort to encourage participation at the local level, OAHQ will annually award a local association funds to sponsor an education program.

REQUIREMENTS

- 1) The local association must complete the application and submit to OAHQ by March 1st. An officer of the local association must sign the application. Applications will be accepted at anytime but the award will only be given once a year (May).
- 2) The money must be used to support continuing education for local members. The money can be used to cover the cost of mailings, postage, printing, speaker fees, room rental or refreshments.
- 3) Evidence of application for continuing education hours (CPHQ, Nursing etc.) must accompany the application.
- 4) A brief report of the seminar must be submitted to OAHQ with sixty (60) days after the education program.
- 5) The OAHQ sponsorship or application for sponsorship must be noted on the conference brochure or acknowledged in some fashion during the program.
- 6) The OAHQ framed logo and/or exhibitor display if readily available should be displayed at the conference.
- 7) The OAHQ Board must approve uses of the award other than those identified in Item 2.

PROCEDURE

- 1) The applications for the award must be submitted to OAHQ by March 1st. The applications can be for programs occurring prior to the May Board meeting or any other time during the year.
- 2) The Board will review the applications at the May Board meeting and the award will be announced at the General Membership meeting during the Spring Educational Conference.
- 3) One grant will be given per year.
- 4) The maximum amount of the grant will be \$300.00. The grant may be divided among multiple areas.
- 5) A check will be forwarded to the Area president prior to the program if requested; however the report and a summary of expenses must be submitted to the treasurer within 60 days following the conclusion of the program.
- 6) In the event that grant money is not awarded during the year, it will be returned to the general operating fund of the Association.
- 7) The proceeds from the OAHQ annual basket raffle, membership dues and donations will fund the project.

8) An elected officer of the Board or the Area representative will attempt to attend the educational program.

9) All decisions of the Board are final and not subject to appeal.

Formulated: 8/1995; Revised: 12/1996; 11/2000

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APPLICATION FOR JOINT SPONSORSHIP

Name of Applicant: _____ Position: _____

Area Represented: _____

Address: _____

Work Phone (____) ____ - _____ Home Phone (____) ____ - _____

Briefly describe the program

Speaker (s): _____

Objectives: _____

CEUs Type: _____ Number: _____

Program Date: _____ Time: _____

Location: _____

Itemization of Anticipated Expenses _____
(Attach additional documentation)

I understand that the grant amount is limited to \$300.00 per year and that the Board decision is final.
I agree to supply receipts for expenses and report within 60 days to the Treasurer of OAHQ.

(Signature) (Date)

Please attach program brochure which includes note of OAHQ sponsorship

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